

# 2023 Annual General Meeting

Dear PharmaLedger Association Members,

In accordance with the bylaws of the PLA please find the notice and agenda of the 2023 Annual General Meeting comprised of the Annual Meeting of the General Assembly, and a Regular Meeting of the Board of Directors to occur on March 1st, 2023 at the MSD International office at Tribschenstrasse 60, 6005 Luzern, Switzerland. Member representatives are requested to delegate attendance to the deputy representative. Video conferencing (remote participation) will be available.

Reports, motions, and documents put forward for consideration by Members of the Association at the General Assembly are due no later than (NLT) 10 days in advance (**i.e. 19 February 2023 at 23:59 UTC**) of the General Assembly Meeting on Wednesday, 1 March 2023 at 11:30 UTC.

Reports, motions, and documents put forward for consideration by Directors of the Association at the Regular Board Meeting are due no later than (NLT) 10 days in advance (**i.e. 19 February 2023 at 23:59 UTC**) of the Regular Board Meeting on Wednesday, 1 March 2023 at 14:00 UTC.

Motions should be sent to the Executive Director by eligible parties and will then be posted on the agenda for the relevant meeting. PLA staff shall prepare mandatory motions and required organizational motions required for the execution of the AGM in advance and shall share the detailed agenda for review prior to the AGM.

Time	Topic
09:15-09:30	Welcome from the Executive Director
09:30-10:00	Member Introductions
10:00-11:00	Presentation of the 2023- 2026 Strategic Plan
11:00-11:30	Coffee Break
11:30-12:30	Meeting of the General Assembly
12:30-14:00	Lunch
14:00-16:00	Meeting of the PLA Board of Directors
17:00- 20:00	Apero and Dinner

Sincerely,

Daniel Fritz  
Executive Director